

**ESIP Federation
Executive Committee
May 10, 2007**

Attendees: Jeff Arnfield, Sam Bacharach, Karl Benedict, Howard Burrows, Bruce Caron, LuAnn Dahlman, Danny Hardin, Chuck Hutchinson, Chris Lenhardt, Carol Meyer, Margaret Mooney, Rob Raskin, Dick Wertz, Tom Yunck

1. Adoption of Minutes

A motion was made by Tom Yunck to adopt the minutes as submitted. It was seconded by Karl Benedict. The motion carried by a unanimous voice vote.

2. Status of FY 07 Funding

a. Report on Federal Fundraising Activities

Cash on hand will take the ESIP Federation through June. Chuck Hutchinson and Dick Wertz met with Mary Kicza last week. NOAA has committed to a second year of funding at the \$250,000 level. In addition to the funding commitment, there will be an opportunity to sit down with NESDIS senior staff for strategic planning between NOAA and the ESIP Federation.

The NASA unsolicited proposal is working its way through the process. Frank Lindsay is aware that the ESIP Federation's funds are tight and is concerned that the Federation have enough funds to get through the summer meeting. He will try to arrange a supplement to the existing NASA REASoN Cooperative Agreement. The EPA funds (\$45,000) are tied up at NASA until a proper vehicle is identified to pass through the funds to the Foundation.

b. Budget Development Process for 2008 (Oct-Sep)

Bruce Caron has initiated a budget process for FY 08 with Committee chairs. He has asked them to break out their expenses for the first 3 months of the fiscal year and also for the full year. He noted that an organizational review will be undertaken during the year that will help set priorities.

Dick Wertz pointed out that the Education Committees and Products and Services Committees are thinking longer term by doing committee level strategic plans. He suggested that each of the committees should undertake similar exercises.

c. Organizational Review

NASA has suggested that the ESIP Federation undertake an organizational review. It was suggested since it has been 3 years since the last strategic plan, the ESIP Federation has grown and new members might have some different interests.

Chuck Hutchinson asked the Committee for input into the composition of the review team and suggested that a small, agile team be assembled for the preliminary review.

As part of this process, Dick Wertz would like to survey all members as to what services and priorities should the Federation be providing.

Chris Lenhardt inquired if the session might be something that could be done as part of the breakout day at the ESIP Federation meeting. It also was pointed out that the Business Meeting also would be a place to provide an overview of what is going on. Both approaches will be undertaken. Chris also indicated that he is available to help with designing a member survey and hosting it through Survey Monkey.

Howard Burrows suggested that the Semantic Web Cluster might be able to help build a concept map of issues involved in the Federation, starting with the Committees and how they relate to the members.

3. 2007-08 Election

Carol Meyer has prompted the ESIP Type Reps to begin caucusing their Type constituents for filling Type Representative and Administrative Committee slots during the 07-08 year. Communication has been encouraged to take place on or before June 15.

Summer Meeting

Confirmation has been received on speakers Ackerman (University of Wisconsin), Mary Kicza (NOAA) and Barron Orr (University of Arizona). It is likely that Teresa Fryberger (NASA) also will be able to come.

4. E-Commerce Policy Review

The Committee discussed the revised draft policy for selling non-member products on the ESIP Federation e-commerce site. A new draft will be prepared and circulated prior to the June meeting, when it will be discussed again.

5. Other Business

Last week, Chuck Hutchinson and Dick Wertz met with Bruce Quirk and Ray Burns at USGS. A USGS delegation will be invited to the summer meeting. This is the third meeting with USGS and it looks promising that USGS will become a sponsor in the future.

No site planning has begun for the Winter 2008 ESIP Federation meeting due to budget uncertainties. Once the budget picture is clear, several sites have been identified and will be examined. It was suggested that George Mason University be considered.

Chuck Hutchinson suggested that Dick Wertz and he meet with Gene Whitney at OSTP, the 3rd US GEO co-chair.

Karl Benedict noted that it is time to convene the Portal Working Group in a telecon to evaluate progress to-date.